

BECOME
YOUR
Dream

Programmes
2020

CENTRAL OFFICE
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INDEX

1. FOUNDATIONAL PROGRAMME

- Pre-Vocational Learning Programme

2. BUSINESS STUDIES

FULL-TIME

- National Certificate (Vocational): Management L2 – L4
- National Certificate (Vocational): Office Administration L2 – L4
- National Certificate (Vocational): Office Administration (Wholesale and Retail) L2 – L4

FULL-TIME AND PART-TIME

- National N-Diploma: Business Management (FULL-TIME AND PART-TIME)
- National N-Diploma: Financial Management
- National N-Diploma: Human Resources (FULL-TIME AND PART-TIME)
- National N-Diploma: Management Assistant
- National N-Diploma: Public Management (FULL-TIME AND PART-TIME)

SKILLS/PRACTICAL

- Bookkeeping to Trial Balance L3
- Payroll and monthly SARS Return
- National Diploma: Technical Financial Accounting L5
- National Certificate: School Business Administration L4
- New Venture Creation
- International Computer Driver's License

3. ENGINEERING STUDIES

3.1 ELECTRICAL STUDIES

FULL-TIME

- National Certificate: Electrical Engineering N1 – N3

FULL-TIME

- National Certificate (Vocational): Electrical Infrastructure Construction L2 – L4
- National Certificate (Vocational): Electrical Infrastructure Construction (Renewable Energy) L2 – L4

3.2 MECHANICAL STUDIES

FULL-TIME AND PART-TIME

- National Certificate: Mechanical Engineering N1 – N3

FULL-TIME

- National Certificate (Vocational): Engineering & Related Design (Automotive) L2 – L4
- National Certificate (Vocational): Engineering & Related Design (Fabrication) L2 – L4
- National Certificate (Vocational): Engineering & Related Design (Fitting) L2 – L4
- National Certificate (Vocational): Engineering & Related Design (Welding) L2 – L4

SKILLS/PRACTICAL

- Fitting & Machining
- Fitting & Turning
- Fitting
- Turning Machinist
- CNC Programming (Basic)
- CNC simulation
- Pneumatics
- Hydraulics
- Short Course on Lathes and Milling Machines
- Hand Skills
- Welding
- Basic Training
- MMA (1F - 4F)
- MIG (1F - 4F)
- Fluxcore (1F - 4F)

- Oxy Acetylene Gas Welding (2F & 3F)
- Oxy Acetylene Gas Cutting 10mm
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- International Certificate: Plate & Pipe Welder
- Boilermaker

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- Construction Trade Test
- Welding Pre-Assessment
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- Boilermaking Pre-Assessment
- Boilermaking Trade test
- Pipe Fitting Pre-Assessment
- Pipe Fitting Trade test
- Fitting & Turning Pre-Assessment

ARPL

- Boilermaking
- Fitting & Turning
- Welding

4. GENERAL STUDIES

4.1 EDUCATION & TRAINING

FULL-TIME

- National Certificate (Vocational): Education & Development L2 – L4
- General Education & Training Certificate: Early Childhood Development L1
- Further Education & Training Certificate: Early Childhood Development L4
- Higher Certificate: Early Childhood Development L5

4.2 HOSPITALITY

FULL-TIME

- National Certificate (Vocational): Hospitality L2 – L4
- National N-Diploma: Hospitality and Catering Services

4.3 PRIMARY HEALTH

FULL-TIME

- National Certificate (Vocational): Primary Health L2 – L4

4.4 TOURISM

FULL-TIME

- National Certificate (Vocational): Tourism L2 – L4
- National N-Diploma: Tourism

WEST COAST COLLEGE OFFERS THE FOLLOWING PROGRAMMES:

1. FOUNDATIONAL PROGRAMME

FULL-TIME QUALIFICATIONS			
PROGRAMMES OFFERED	DURATION	ADMISSION CRITERIA	CAMPUS
Pre-Vocational Learning Programme	1 year	Grade 9/16 years or older	Atlantis & Vredenburg campus

West Coast College offers various Business Studies courses which include a range of fields. The courses are industry focused and contains both a practical and theoretical component.

2. BUSINESS STUDIES PROGRAMMES

FULL-TIME QUALIFICATIONS			
PROGRAMMES OFFERED	DURATION	ADMISSION CRITERIA	CAMPUS
National Certificate (Vocational): Management – Level 2, 3, & 4	3 years – 1 year per level full-time	Grade 9/16 years or older	Atlantis campus
National Certificate (Vocational): Office Administration – Level 2, 3, & 4	3 years – 1 year per level full-time	Grade 9/16 years or older	All campuses
National Certificate (Vocational): Office Administration – Level 2, 3, & 4 * Focus on Wholesale & Retail	3 years – 1 year per level full-time	Grade 9/16 years or older	Malmesbury campus
FULL-TIME AND PART-TIME QUALIFICATIONS			
National N-Diploma: Business Management (includes National Certificates N4 – N6)	18 months plus 18 months practical experience	National Certificate Vocational or Grade 12	All campuses
National N-Diploma: Financial Management (includes National Certificates N4 – N6)	18 months plus 18 months practical experience full-time	National Certificate Vocational or Grade 12 with Accounting 50% or above	Malmesbury campus
National N-Diploma: Human Resource Management (includes National Certificates N4 – N6)	18 months plus 18 months practical experience full-time	National Certificate Vocational or Grade 12	Atlantis & Malmesbury campus
National N-Diploma: Management Assistant (includes National Certificates N4 – N6)	18 months plus 18 months practical experience full-time	National Certificate Vocational or Grade 12 with Computer Application Technology	Atlantis campus
National N-Diploma: Public Management (includes National Certificates N4 – N6)	18 months plus 18 months practical experience full-time	National Certificate Vocational or Grade 12	All campuses

SKILLS/PRACTICAL PROGRAMMES

PROGRAMMES OFFERED	DURATION	ADMISSION CRITERIA	CAMPUS
Bookkeeping to Trial Balance Level 3 & 4	Maximum 50 hours part-time	Grade 10 with Accounting/ 16 years or older	Malmesbury campus
Payroll and Monthly SARS Return	Maximum 50 hours part-time	Grade 10 with Accounting/ 16 years or older	Malmesbury campus
National Diploma: Technical Financial Accounting Level 5	Maximum 18 months full-time	Grade 12 or equivalent with Accounting 50% or above	All campuses
National Certificate in School Business Administration Level 4	Maximum 18 months part-time	Grade 12 or equivalent with Mathematical Literacy, Computer Literacy & Communication at NQF Level 3	All campuses
New Venture Creation	Maximum 6 months plus practical	Grade 9/16 years	On request
International Computer Drivers Licence	Maximum 6 months per programme	16 years or older/ With some computer knowledge	All campuses

West Coast College offers various Engineering courses which include a range of fields including Electrical, Building & Civil and Mechanical Engineering courses. The courses are industry focused and contains both a practical and theoretical component.

3. ENGINEERING STUDIES PROGRAMMES

3.1 ELECTRICAL ENGINEERING

FULL-TIME AND PART-TIME QUALIFICATIONS			
PROGRAMMES OFFERED	DURATION	ADMISSION CRITERIA	CAMPUS
National Certificate: Electrical Engineering N1 – N3	1 trimester per level	Grade 9 or higher with Mathematics	Atlantis, Vredenburg & Vredendal campus
FULL-TIME QUALIFICATIONS			
National Certificate (Vocational): Electrical Infrastructure Construction – Level 2, 3 & 4	3 years – 1 year per level full-time	Grade 9/16 years or older with Mathematics	Atlantis, Citrusdal & Vredenburg campus
National Certificate (Vocational): Electrical Infrastructure Construction – Level 2, 3 & 4 *Focus on Renewable Energy	3 years – 1 year per level full-time	Grade 9/16 years or older with Mathematics	Citrusdal & Vredenburg campus

3.2 MECHANICAL ENGINEERING

FULL-TIME AND PART-TIME QUALIFICATIONS			
PROGRAMMES OFFERED	DURATION	ADMISSION CRITERIA	CAMPUS
National Certificate: Mechanical Engineering N1 – N3	1 trimester per level	Grade 9 or higher with Mathematics registered apprenticeship	Atlantis, Vredenburg, Vredendal
FULL-TIME QUALIFICATIONS			
National Certificate (Vocational): Engineering & Related Design – Levels 2, 3 & 4	3 years – 1 year per level full-time	Grade 9/16 years or older	Atlantis, Vredenburg & Vredendal campus

SKILLS/PRACTICAL PROGRAMMES			
PROGRAMMES OFFERED	DURATION	ADMISSION CRITERIA	CAMPUS
Fitting & Machining Fitting & Turning Turning Machinist Pneumatics Hydraulics Short Course on Lathes and Milling Machines Hand Skills	3 weeks 3 weeks 15 days 15 days 7 days 7 days 7 days	N3 or NCV Level 4 N3 or NCV Level 4 Grade 10,N2 or Level 4 N/A N/A N/A	Atlantis Atlantis Atlantis Atlantis Atlantis Atlantis
Welding Basic Training MMA(1F - 4F) MIG (1F - 4F) Fluxcore (1F-4F) Oxy Acetylene Gas Welding (2F & 3F) Oxy Acetylene Gas Cutting 10mm Oxy Acetylene Gas Cutting 20mm Oxy Acetylene Gas Cutting 50mm Brazing - 2F & 1G Plasma Cutting Submerged Arc Welding	Based on candidate/ clients needs	16 years old	Vredenburg
Advanced Training MMA (1G - 4G) MIG (1G - 4G) TIG (1F - 4F) Pipe 5G (2" & 6") Pipe 6G (2" & 6") Pipe 2G (2" & 6") Oxy Acetylene Gas Welding (1G - 3G)	Based on candidate/ clients needs	16 years old	Vredenburg
International Certificate Plate & Pipe Welder	1 year	Grade 12, 16 years old	Vredenburg
Boilermaker			

TRADES			
PROGRAMMES OFFERED	DURATION	ADMISSION CRITERIA	CAMPUS
Boilermaking	3 years	NC(V) Level 4 or N2 with Maths/16 years old	Vredenburg
Construction	3 years	NC(V) Level 4 or N2 with Maths/16 years old	Atlantis
Electrical	3 years	NC(V) Level 4 or N2 with Maths/16 years old	Atlantis & Vredendal
Fitting	3 years	NC(V) Level 4 or N2 with Maths/16 years old	Atlantis
Fitting & Turning	3 years	NC(V) Level 4 or N2 with Maths/16 years old	Atlantis
Pipe Fitting	3 years	NC(V) Level 4 or N2 with Maths/16 years old	Vredenburg
Welding	3 years	NC(V) Level 4 or N2 with Maths/16 years old	Vredenburg

TRADES TEST			
PROGRAMMES OFFERED	DURATION	ADMISSION CRITERIA	CAMPUS
Boilermaking	2 days	3 years Apprenticeship or 5 years experience (with N2) Section 28 with 6 years experience. Terms and conditions apply as per relevant SETA	Vredenburg
Construction Pre-Assessment	2 days	Terms and conditions apply as per relevant SETA	Atlantis
Construction Trade Test	2 days	3 years Apprenticeship or 5 years experience. Terms and conditions apply as per relevant SETA	Atlantis
Fitting & Turning	2 days	3 years Apprenticeship or 5 years experience (with N2) Section 28 with 6 years experience. Terms and conditions apply as per relevant SETA	Atlantis & Vredendal
Welding Pre-Assessment	2 days	Terms and conditions apply as per relevant SETA	Vredenburg
Welding Trade Test	2 days	3 years Apprenticeship or 5 years experience (with N2) Section 28 with 6 years experience. Terms and conditions apply as per relevant SETA	Vredenburg

ARPL			
PROGRAMMES OFFERED	DURATION	ADMISSION CRITERIA	CAMPUS
Boilermaking	2 days	Terms and conditions apply as per relevant SETA	Vredenburg
Fitting & Turning	2 days	Terms and conditions apply as per relevant SETA	Atlantis & Vredendal
Welding	2 days	Terms and conditions apply as per relevant SETA	Vredenburg

West Coast College offers various General Studies courses which include a range of fields. The courses are industry focused and contains both a practical and theoretical component.

4. GENERAL STUDIES PROGRAMMES

4.1 EDUCATION AND TRAINING

FULL-TIME QUALIFICATIONS			
PROGRAMMES OFFERED	DURATION	ADMISSION CRITERIA	CAMPUS
National Certificate (Vocational): Education & Development – Level 2, 3 & 4	3 years – 1 year per level full-time	Grade 9/16 years or older	Vredendal campus
General Education & Training Certificate: Early Childhood Development Level 1	Maximum 12 months full-time	Grade 8/16 years or older	All campuses
Further Education & Training Certificate: Early Childhood Development Level 4	Maximum 18 months full-time	Grade 12 or equivalent qualification	All campuses
Higher Certificate in Early Childhood Development Level 5	Maximum 18 months full-time/2 years part-time	National Certificate in ECD or Level 4 FETC in ECD	All campuses

4.2 HOSPITALITY

FULL-TIME QUALIFICATIONS			
PROGRAMMES OFFERED	DURATION	ADMISSION CRITERIA	CAMPUS
National Certificate (Vocational): Hospitality Studies – Level 2, 3 & 4	3 years – 1 year per level full-time	Grade 9/16 years or older	Malmesbury campus
National N-Diploma: Hospitality Management (includes National Certificates N4 – N6)	18 months plus 18 months practical experience full-time	National Certificate Vocational or Grade 12	Malmesbury campus

4.3 PRIMARY HEALTH

FULL-TIME QUALIFICATIONS			
PROGRAMMES OFFERED	DURATION	ADMISSION CRITERIA	CAMPUS
National Certificate (Vocational): Primary Health – Level 2, 3 & 4	3 years – 1 year per level full-time	Grade 9/16 years or older	Vredendal campus

4.4 TOURISM

FULL-TIME QUALIFICATIONS			
PROGRAMMES OFFERED	DURATION	ADMISSION CRITERIA	CAMPUS
National Certificate (Vocational): Tourism – Level 2, 3 & 4	3 years – 1 year per level full-time	Grade 9/16 years or older	Vredenburg campus
National N-Diploma: Tourism Management (includes National Certificates N4 – N6)	18 months plus 18 months practical experience full-time	National Certificate Vocational or Grade 12	Vredenburg campus

Please contact the relevant campus to find out more about the available programmes.

DISCLAIMER: West Coast College reserves the right to withdraw any of these courses.

Minimum numbers required for class groups.

All info was correct at the time of print.

CONTACT US AT YOUR NEAREST CAMPUS

Atlantis 021 577 1727 **Vredenburg** 022 713 3167
Citrusdal 022 921 2457 **Vredendal** 027 213 5673
Malmesbury 022 487 2851



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